

## EFFECTIVE

January 1, 2017.

### Subject(s)

1. FOM 901-6, Legal Status.
2. FOM 901-8, Fund Sources.
3. FOM 901-9, Payment Source Guide.
4. FOM 902, Funding Determinations and Title IV-E Eligibility.
5. FOM 902-21, Young Adult Voluntary Foster Care (YAVFC) Funding and Payments.
6. FOM 902-21A, Young Adult Voluntary Foster Care (YAVFC) Fair Hearing Process.
7. FOM 903-1, Introduction to Paid Service Authorizations.
8. FOM 903-2, Payment for Detention Care.
9. FOM 903-4, Purchased Care Payment Procedures.
10. FOM 903-9, Case Service Payments.
11. FOM 905-5, Rates for Child Care Institutions and PAFC Providers (A-Z).

### 1) Legal Status

#### FOM 901-6, Legal Status

The following legal statuses were added to align with new functionality in MiSACWIS for children who are returned home within 21 days of removal.

- 42 - Temporary Court Ward in Home.
- 80 - Temporary Court Ward in Home Placement (legal status 42) and Delinquent Court Ward (legal status 40).
- 82 - Temporary Court Ward in Home Placement (legal status 42) and State Ward - Delinquent Act 150 (legal status 46).

The legal status 51 was split into Former MCI Ward and No Court Involvement/Voluntary Foster Care. These are now separate options when adding these legal statuses in MiSACWIS.

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Foster Care Program Office and Federal Compliance Division decision and to accommodate updated MiSACWIS functionality.

## 2) Fund Sources

### FOM 901-8, Fund Sources

The limitation on payment for voluntary foster care to seven days was removed to align with other policy sections.

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Foster Care Policy Office and Federal Compliance Division decision.

## 3) Payment Source Guide

### FOM 901-9, Payment Source Guide

This policy was updated to include the new legal statuses.

Updated to reflect new titles, the department, and to add hyperlinks.

*Reason:* Federal Compliance Division decision and to accommodate updated MiSACWIS functionality.

## 4) Funding Determinations and Title IV-E Eligibility

### FOM 902, Funding Determinations and Title IV-E Eligibility

Clarification was added that title IV-E payments cannot be made on or after the date the court order was signed that ends a placement episode. Examples include:

- Child is returned home.
- Child is placed with the non-custodial legal parent.
- Child is placed with a legal guardian.
- Child is discharged from wardship.
- Parent resides in the same home as the child.

- Child is placed for adoption.

Required timeframes were added as follows:

- Court orders must be entered into MiSACWIS within 10 calendar days of receipt by MDHHS.
- The court order terminating parental rights must be entered into MiSACWIS no later than five business days of receipt by MDHHS.
- Initial funding determinations must be completed within 30 calendar days from the MDHHS acceptance date.
- Reimbursability determinations must be completed no more than 10 calendar days beyond the effective date.

Incapacity deprivation factor was changed to the parent is unable to work for 12 months to 30 calendar days. This is not a retroactive change and is effective 1/1/17.

Placement in another planned permanent living arrangement (APPLA) is only acceptable as a permanency plan for youth age 16 and older. The change was effective 9/29/15. For a youth under 16 years of age with a current permanency plan of APPLA, they can maintain title IV-E reimbursability as long as their permanency plan is changed at their next Permanency Planning Hearing (PPH).

The requirement that all court orders and documentation used to determine eligibility must be uploaded into MiSACWIS was added to appropriate sections.

Other clarifications were added based on questions and feedback from Child Welfare Funding Specialists (CWFS).

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Federal Compliance Division decisions and feedback from the Title IV-E Federal Review.

## 5) Young Adult Voluntary Foster Care (YAVFC) Funding and Payments

### FOM 902-21, Young Adult Voluntary Foster Care (YAVFC) Funding and Payments

The option of volunteering for a community organization for at least 80 hours per month, or in combination with education or employment to meet minimum eligibility requirements was added.

Examples on determining title IV-E reimbursability for Family Team Meeting (FTM) requirements were added.

Further clarification on when grace periods start and end was detailed for each eligibility criteria.

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Federal Compliance Division and Foster Care Program Office decisions.

## 6) Young Adult Voluntary Foster Care (YAVFC) Fair Hearing Process

### FOM 902-21A, Young Adult Voluntary Foster Care (YAVFC) Fair Hearing Process

The Education and Youth Services Unit will now be handling many of the YAVFC fair hearings. Details were added to explain the process if a fair hearing is requested by the youth.

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Federal Compliance Division and Foster Care Program Office decisions.

## 7) Introduction to Paid Service Authorizations

### FOM 903-01, Introduction to Paid Service Authorizations

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Federal Compliance Division decisions.

## 8) Payment for Detention Care

### FOM 903-02, Payment for Detention Care

This process has been changed and there are some requirements included in MiSACWIS. The entire policy must be reviewed for any needed detention payments.

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Juvenile Justice Program Office decisions.

## 9) Purchased Care Payment Procedures

### FOM 903-04, Purchased Care Payment Procedures

The section regarding placement of an abuse/neglect ward in a contracted JJ program has been updated with new requirements.

The section regarding placement of a delinquent ward in a contracted abuse/neglect program references JJ7-700, Juvenile Justice Assignment Unit Placement Process, for details.

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Juvenile Justice Program Office, Foster Care Program Office, Federal Compliance Division and the Division of Child Welfare Licensing (DCWL) decisions.

## 10) Case Service Payments

### FOM 903-09, Case Service Payments

Several sections were clarified based on questions from the field and processes in MiSACWIS.

All transportation sections have been updated. Parent/child visitation transportation reimbursement can be funded from title IV-E for this activity only. Medical transportation cannot be made from this service code. If medical transportation not covered by Medicaid is requested it must be made as an exceptional request, service code 0827.

Sibling visit transportation reimbursement was added with the requirements for the foster parent and caseworker.

School transportation payment process was updated to reflect the changes in FOM 723, Educational Services.

One-on-one supervision processes have changed and include the Residential Placement Exception Request (PER) requirements.

The reimbursement for birth certificates sections also has some process changes.

Updated to reflect new titles, the department and to add hyperlinks.

*Reason:* Foster Care Program Office, Federal Compliance Division and the Division of Child Welfare Licensing (DCWL) decisions.

### 11) Rates for Child Care Institutions and PAFC Providers (A-Z)

#### FOM 905-5, Rates for Child Care Institutions and PAFC Providers (A-Z)

The link to the rates was updated.

*Reason:* Federal Compliance Division decision.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Changed Items ...**

[FOM 901-6](#)  
[FOM 901-8](#)  
[FOM 901-9](#)  
[FOM 902](#)  
[FOM 902-21](#)  
[FOM 902-21A](#)  
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